

**Comox Valley Cycling Task Force
Minutes of the meeting held on August 19, 2009
Comox Valley Regional District Boardroom**

Recording Secretary:

Jennifer Wallis, CVRD

Present:

Councillor Ronna-Rae Leonard (Chair)
Councillor Marcia Turner
Councillor Gwyn Sproule
Area B Director Jim Gillis

Area C Director Edwin Grieve
Area A Director Bruce Joliffe
Beth Rees (Tech Committee Rep)
Karin Albert (Tech Committee Rep)

Absent:

None

Guests:

Bob O'Brien, Operations Manager, Ministry of Transportation and Infrastructure (MoT)
Greg Ehman, EMCON (MoT contractor)

Members of the Public:

Members of the Comox Valley Cycling Coalition (CVCC) and 8 members of the public.

Call To Order

Wednesday, August 19th, 2009 at 2:30pm

Agenda

The chair requested adding Bob O'Brien, Operations Manager, MoT, "Seal Coat project" to the agenda. Agenda approved.

Agenda Item 1: Adoption of April 21, 2009 Minutes

The minutes of the April 21, 2009 meeting were received and adopted.

Agenda Item 1a: Seal Coat Options

Guest Bob O'Brien, MoT and Greg Ehman provided information on upcoming activities regarding the seal coating of roads maintained by the ministry. Chip sealing is more economical (one fifth the cost) and more durable than asphalt. MoT will experiment with two different aggregate sizes on a 1.7 km stretch along Huband, Quenville and Larch roads that has to be resurfaced in the near future. It is hoped that smaller aggregate sizes will improve the road surface for bike riding. MoT's goal is to provide a balance between economics and an appropriate bike riding surface and will look for feedback from the cycling community on the new road surfaces.

Various concerns were expressed by CVCTF and members of the CVCC including proposed road materials, aggregate size, cost versus durability, ride-ability, total surfaced area, road application (rolling requirements), as well as general comparisons to other similar surfaced sites.

Questions were answered by guest Bob O'Brien and Greg Ehman, with the promise that future road seal options would be discussed with the Cycling Task Force.

Agenda Item 2: CPAC Draft Terms Of Reference

Rees advised that two expressions of interest were received by the CVCTF in regards to membership with the Cycling Public Advisory Committee.

Joliffe and Grieve moved that the CPAC terms of reference be amended to read:

CPAC will be composed of a total of up to six members, which will include up to three members chosen by the Comox Valley Cycling Coalition and up to three members from the general public appointed by the Comox Valley Cycling Task Force.

CARRIED

Agenda Item 3: CVCC Submission For Representatives CPAC

Rees advised that there are three submissions by CVCC for CPAC (Wilf Dreher, Anna Horel and Ed Schum).

Sproule and Gillis moved that:

Wilf Dreher, Anna Horel and Ed Schum be recognized as representatives of the Comox Valley Cycling Coalition on the Cycling Public Advisory Committee.

CARRIED

Agenda Item 4: Public Expressions Of Interest CPAC

Clarification was made by Task Force members that additional members of the public can come forward to be part of the advisory committee as long as there is a vacancy (i.e. the maximum number of three public members has not been reached).

Grieve and Joliffe moved that:

David Livingstone and Kris Calver be appointed as representatives of the public on the Cycling Public Advisory Committee.

CARRIED

Agenda Item 5: Meeting Dates & Times CVCTF and CPAC

Discussion was held around meeting frequency of the CVCTF throughout the year. Members agreed to meet quarterly. The Public Advisory Committee may meet as frequently as decided by its members. A representative of the Technical Committee will attend four meetings of the Public Advisory Committee a year.

Meeting order:

1. CPAC
2. CVCTF
3. Technical Committee

Grieve and Sproule moved that:

Meetings of the Comox Valley Cycling Task Force will take place the second Tuesday of the month at 3:00pm and will rotate through the participating communities. Dates and location of upcoming CVCTF meetings are:

- *October 13, 2009; Courtenay*
- *January 12, 2010; Comox*
- *March 09, 2010; Cumberland*
- *June 08, 2010; CVRD*

Councillor Ronna-Rae Leonard, Chair, will ensure that meeting times and dates are updated on the website. The Cycling Public Advisory Committee and the Technical Committee will set their meeting dates around the Cycling Task Force meetings.

Agenda Item 6: Old Business – E&N Rail With Trails Update

Albert provided an update on the two projects underway related to E&N Rail with Trails. The first project is focused on setting consistent standards and guidelines for trails within the entire length of the E&N rail right-of-way from Victoria to Courtenay. There will be an urban, semi-rural and rural standard. Albert will forward a copy of the final standards and guidelines to the Task Force. The second project is focused on completing a feasibility study of a trail in the E&N right-of-way from Mud Bay to Courtenay. This project is waiting for a cost estimate of major crossings along the first phase of that project from Courtenay to the Trent River. Once completed, this information will be brought to the Cycling Task Force.

Agenda Item 7: Other Business/Public Comments

- Marcia Turner reported that the Guthrie Road cycling lane (between Pritchard and Anderton) is nearing completion.
- The CVCC advised that they have been offering safe bicycle commuting workshops during the summer and will be working with Huband school regarding safe cycling programs for children.
- The CVCC and the Broken Spoke Café have worked together to organize a cycling rodeo for kids at the Café.
- CVCC would like to count bicycle traffic in early September. They want to set up approximately seven counting stations and require equipment. Rees asked CVCC to provide the numbers and prices of counters required. The regional district will cover costs up to a certain amount.
- The public expressed concerns around meeting frequencies and the flow of communication between meetings.

Adjournment

The meeting was adjourned at 3:45pm.

Next Meeting

October 13th, 2009 at 3 p.m. at Courtenay City Hall.